

Dear Parent(s) or Guardian(s):

The safety and welfare of our students and staff are our highest priority at the Ocean County Vocational Technical School. We practice safety drills throughout the year to help our students know what to do in an emergency. The New Jersey Department of Education has recently changed the guidelines regarding emergency response drills. Each month a school must conduct one fire drill and one other security drill, which would be a lockdown, bomb threat, evacuation, or active shooter drill.

The school district is working closely with local authorities to correctly implement these procedures. The goals of the training drills are to improve our ability to protect students, save lives, and reduce injuries. These practice drills allow us to evaluate our emergency operation plans and improve our response skills.

In order to protect your child, students will only be released to parents and/or other adults listed on the emergency information sheet in the case of an actual emergency. Please be sure that this information is current and accurate. It is a good idea to have several trusted adults listed with the school.

This letter serves as notification that each OCVTS campus will be conducting these drills in accordance with the NJ Department of Education guidelines. The dates and times of drills will not be announced. You would only be notified if there were a real emergency.

If you have any questions or need further information, please do not hesitate to call the main office of the OCVTS campus your child attends.

Sincerely,

William P. Hoey  
Superintendent of Schools