

8505 Wellness Policy Checklist	Compliant (Y/N)	Evidence for Compliance	
Goals- The goals as outlined below shall apply to each school in the district.			
1. Goals for Nutrition Promotion – The following activities will be coordinated in each school in the district			
a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.	Y	On windows in serving area	
b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with posters, flyers, and/or hand-outs regarding the nutritional menu item alternative.	Y	Promotional items are on the whiteboard behind the serving line and also listed on the monthly menu which is posted in several places around the building	
c. The Principal or School Wellness Policy Coordinator will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.	Y		
d. Food service staff, in consultation with the Principal or School Wellness Policy Coordinator, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional	Y	Surveys for lunch room placed on portal	

	food, satisfaction surveys, and other activities that will promote nutrition awareness.				
e.	Food service staff will place the healthier food items in the service line where students are more likely to choose them.	Y	Salads and fruits are the first items on the serving line		
f.	Parents will be provided the nutritional standards of HHFKA and encourage parents to pack lunches and snacks that meet the HHFKA nutritional standards	Y	Standards posted on portal		
2. Goals for Nutrition Education – The following activities will be coordinated in each school in the district					
a.	The Principal or School Wellness Policy Coordinator will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from school staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district's curriculum.	Y	Nutrition is cover as part of Health and PE		
b.	The Principal or School Wellness Policy Coordinator will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.	Y	On bulletin board in serving area		

<p>c. The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the selection of healthy food items and for students to make informed choices about nutrition, health, and physical activity.</p>	<p>Y</p>	<p>Menu items have creative names which help to communicate they are a healthy item</p>	
<p>3. Goals for Physical Activity</p>			
<p>c. The following activities will be coordinated in each high school in the district:</p>			
<p>(1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.</p>	<p>Y</p>		
<p>(2) The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.</p>	<p>Y</p>	<p>Many students do participate in school sports and activities at their sending high school. MATES does offer an open gym during the lunch/activity period as well as after-school handball and volleyball competitions</p>	
<p>(3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.]</p>	<p>Y</p>	<p>In addition, our students perform extensive field work which involves physical activity in all weather conditions</p>	

4. Goals for Other School-Based Activities - The following activities will be coordinated in the district:			
a. The district will establish a District Wellness Committee (DWC). The DWC will:			
(1) Be comprised of a Principal, at least one health/physical education teacher, a school nurse, at least two parents, at least two students, at least one food service staff member representing all school levels in the district, and the District Wellness Policy Coordinator; and	Y		
(2) Meet at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of the district-wide Wellness Policy.	Y		
b. The Principal or School Wellness Policy Coordinator will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.	Y	Posted on portal	
c. The school district will celebrate a School Wellness Week, as determined by the Superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical	Y	In observance of school wellness week food services provided lunch with healthy alternatives with an additional emphasis was placed on fruits and vegetables in the serving line. Our Health/PE classes will focus on activities that foster overall wellness.	

	activity. These special activities will be planned and coordinated by each school's Principal and/or School Wellness Policy Coordinator.				
	d. The Principal and/or School Wellness Policy Coordinator will encourage fundraising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.	Y	Handball tournament, volleyball tournament, relay for life, coffee house nights		
5.	Annual School Progress Report				
	a. The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the School Wellness Policy Coordinator in an Annual School Progress Report provided to the Superintendent of Schools before May 1.	Y	Will submit this checklist for the report with a summary		
	b. The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.	Y	Use this checklist		
6.	Annual District Summary Progress Report				
	a. Upon receiving the Annual School Progress Report from each school, the District Wellness Policy Coordinator will compile an Annual District Summary	Y	Generate report off this checklist		

<p>Progress Report to be presented to the Superintendent and Board of Education at a public meeting before May 30 of the current school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board meeting.</p>			
<p>b. Revisions to this Policy will be recommended by the Superintendent or designee to be approved by the Board of Education before September 30 of each school year.</p>	Y	Reviewed by supt and BA	
<p>7. Additional Wellness Policy Goals</p>			
<p>a. Nothing in this Policy shall prevent an individual school in the district from developing and implementing additional activities, approved by the Superintendent or designee, to those required in this Policy.</p>	Y		
<p>B. Nutrition Guidelines for All Foods and Beverages</p>			
<p>1. The Board of Education requires each school in the district to comply with the Federal school meal nutrition standards and the Smart Snacks in accordance with the requirements HHFKA. The nutritional standards shall apply to all foods and beverages sold in each school in the district as part of the menu pattern meal, a la carte, in school stores, snack bars, or vending machines. The requirements for any food or beverages sold in schools must meet a range of calorie and nutrient</p>	Y		

	requirements as outlined in the HHFKA and a smart snack calculator shall be on file in each school for each product sold.			
2.	The school district will comply with the HHFKA beverage requirements and beverage portion requirements for each appropriate grade level. Each school will make potable water available to children at no charge in the place where breakfast, lunch, and afterschool snacks are served during meal service.	Y		
3.	On-campus fundraisers involving food or beverage items must meet the Smart Snack standards of the HHFKA. The nutrition standards of the HHFKA do not apply to non-school hours, weekends, and off-campus fundraising events. The United States Department of Agriculture defines school day as starting from midnight to thirty minutes after the end of the school day. Fundraisers involving the sale of food or beverages must be pre-approved by the Principal or designee and the District Wellness Policy Coordinator.	Y		
C.	District Coordinator			
1.	The District Wellness Policy Coordinator shall be available to consult with school-based administrators, staff members, and the School Wellness Policy Coordinator(s) on the district's Wellness Policy	Y		
2.	The District Wellness Policy Coordinator shall also be responsible to ensure parents, students, representatives of the school food authority,	Y	Policy is on website for general public and information including surveys for current students and parents are on the parent portal	

	teachers of physical education, school health professionals, the Board of Education, school administrators, and the general public are permitted to participate in the development, implementation, review, and update of this Wellness Policy.		http://www.ocvts.org/webdocs/district-policy/8505-wellness-policy.pdf		
3.	The District Wellness Policy Coordinator shall be responsible to inform and update the public (including parents, students, and others in the community) about the content, implementation, updates and implementation status of the district's Wellness Policy through the district's website, school publications, and/or other school communications made available to the public.	Y	Policy is on website for general public and information including surveys for current students and parents are on the parent portal http://www.ocvts.org/webdocs/district-policy/8505-wellness-policy.pdf		
a.	The information and update shall provide as much information as possible about the school nutrition environment, including a summary of the events and activities related to the Wellness Policy implementation in the school district.	Y	Policy is on website for general public and information including surveys for current students and parents are on the parent portal http://www.ocvts.org/webdocs/district-policy/8505-wellness-policy.pdf		
D. Wellness Policy Assessment					
1.	The District Wellness Policy Coordinator will prepare an assessment of the district's Wellness Policy in accordance with the requirements of the United States and New Jersey Departments of Agriculture on the extent to which the school(s) in the district are in compliance with the district's Wellness Policy, the extent to which the district's Wellness Policy compares to model school wellness policies, and a description of the progress made in attaining the goals outlined in the district's Wellness Policy.	Y	Create report using this checklist		

2.	The District Wellness Policy Coordinator will present this assessment to the Board of Education at a public Board meeting, make such assessment available to the public, and recommend any updates to the Policy accordingly.	Y		
E.	Records			
1.	The District Wellness Policy Coordinator shall ensure records are maintained to document compliance with the requirements of the District Wellness Policy. Such records will include, but not be limited to:			
a.	The Board-approved Wellness Policy;	Y		
b.	Documentation demonstrating the Policy has been made available to the public;	Y	http://www.ocvts.org/webdocs/district-policy/8505-wellness-policy.pdf	
c.	Documentation of the efforts made in the school district to review and update the Policy;	Y	Dates when policy was updated are listed at the bottom of the policy .	
d.	Documentation demonstrating compliance with the annual public notification requirements;	Y	http://www.ocvts.org/webdocs/district-policy/8505-wellness-policy.pdf	
e.	Documentation demonstrating the most recent assessment on Policy implementation; and	Y	This checklist	
f.	Documentation demonstrating the most recent assessment on the implementation of the School Wellness Policy has been made available to the public.	Y	Will be posted once completed at the end of the year	
F.	Publication/Dissemination			
	This Policy and Assessment will be made available to staff members, students, and parents by being posted on the school district and/or school websites.	Y	Will be posted once completed at the end of the year	

<p>The Adopted: 19 October 2005</p> <p>Revised: 30 June 2006 17 April 2013 15 January 2015 21 August 2017</p> <p>Healthy, Hunger-Free Kids Act of 2010</p>			
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